



MINUTES OF A MEETING OF THE CABINET HELD ON 20th JUNE 2013

PRESENT: Councillor D Cook (Chair), Councillors R Pritchard, S Claymore, S Doyle, M Greatorex and J Oates

The following officers were present: Anthony E Goodwin (Chief Executive), John Wheatley (Executive Director Corporate Services), Rob Barnes (Director - Housing and Health), Andrew Barratt (Director - Assets and Environment), Stefan Garner (Director of Finance), Anica Goodwin (Director - Transformation/Corporate Performance), Matthew Bowers (Head of Planning and Regeneration), Tina Mustafa (Head of Landlord Services), Fleur Fernando (Head of Partnerships and Commissioning) and Alexander Roberts (Development Plan Manager)

11 APOLOGIES FOR ABSENCE

None.

12 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 30 May 2013 were approved and signed as a correct record.

(Moved by Councillor D Cook and seconded by Councillor M Greatorex)

13 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

14 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES

None

15 QUARTER 4 2012/13 PERFORMANCE REPORT

The report of the Leader of the Council providing Cabinet with a performance and financial health check was considered.

RESOLVED: That the contents of the report be endorsed.

(Moved by Councillor D Cook and seconded by Councillor R Pritchard)

16 PROCUREMENT STRATEGY 2013/14 TO 2015/16

The report of the Portfolio Holder for Operations and Assets seeking Cabinet approval for an updated Procurement Strategy for Tamworth Borough Council, covering the period 2013/14 to 2015/16 was considered.

RESOLVED: That:

- 1 the Procurement Strategy be approved, and;
- 2 the improvement and action plan be endorsed.

(Moved by Councillor R Pritchard and seconded by Councillor D Cook)

17 CAPITAL OUTTURN REPORT 2012/13

The report of the Portfolio Holder for Operations and Assets seeking to advise members on the final outturn of the Authority's Capital Programme for 2012/13 (subject to audit confirmation) and requesting approval to re-profile specific programme budgets into 2013/14 was considered.

RESOLVED: That:

- 1 the final outturn position of the 2012/13 capital programme be endorsed;
- 2 the budget re-profiling projects into the Authority's Capital Programme 2013/14 (total £4.778m) be approved, and;
- 3 the consolidation of budgets associated with the Corporate Change Programme totalling £147.7k be approved.

(Moved by Councillor R Pritchard and seconded by Councillor S Doyle)

18 OCCUPATIONAL HEALTH CONTRACT

The report of the Portfolio Holder for Operations and Assets informing members of the successful tender of Occupational Health Services to the Council for a 3 year contract, with the option to extend for 1 year, was considered.

RESOLVED: The contents of the report be endorsed.

(Moved by Councillor R Pritchard and seconded by Councillor D Cook)

19 STATEMENT OF COMMUNITY INVOLVEMENT

The report of the Portfolio Holder for Economy and Education setting out how and when the Council will seek the views of local people, businesses and key organisations when preparing the new development plan documents and when planning applications are received was considered

RESOLVED:

That:

- 1 the proposed Statement of Community Involvement for public consultation for a period of six weeks be approved, and;
- 2 delegated authority be given to the Head of Planning and Regeneration in consultation with the Portfolio Holder for Economy and Education to make minor changes to the Statement of Community Involvement after the public consultation has closed and before the document goes to Full Council for adoption.

(Moved by Councillor S Claymore and seconded by Councillor D Cook)

20 TAMWORTH BOROUGH COUNCIL COMMISSIONING REVIEW AND COMMISSIONING INTENTIONS

The report of the Portfolio Holder for Community Development and Voluntary Sector updating members on and seeking approval for the next stages of Commissioning Cycle 2, including the shaping of new services and the potential reduction and decommissioning of some existing services, based on the needs assessment, developing the structures needed to support the implementation of the Public Sector Commissioning Framework and ultimately joint commissioning through a Public Sector Commissioning Board, and build on current commissioning practice and momentum, leading the way in Tamworth in relation to joined up commissioning was considered.

RESOLVED:

That:

- 1 the estimated spend in each area of need;
- 2 the proposal to publish Tamworth Borough Council's commissioning intentions;
- 3 the Commissioning Board engage fully in the development of the service outline process led by the Commissioning Board;
- 4 the development of a de-commissioning guidelines and best practice document to enable more effective and efficient commissioning in Tamworth, and;

- 5 Cabinet selected their preferred option as Option 2:
Option 2. To reduce the family support services element by
£10,000 per annum to £15,000 per annum all be endorsed.

*(Moved by Councillor J Oates and seconded by Councillor
D Cook)*

Cabinet wish to minute their appreciation of the work undertaken by Fleur Fernando, Karen Adderely and Karen Clancy on Commissioning.

21 PHASE TWO OF REDEVELOPMENT OF COUNCIL OWNED GARAGE SITES AND COUNCIL HOUSE BUILDING PILOT

The report of the Portfolio Holder for Public Housing and Vulnerable People and Portfolio Holder for Operations and Assets updating members on progress in relation to the redevelopment of underused Council owned garage sites, agreeing proposals for a further phase of the redevelopment and setting out proposals for assessment of the feasibility for a Council house building programme was considered.

RESOLVED:

That:

- 1 the redevelopment of underused garage sites in accordance with the schedules shown in Annex 1 of the report be approved;
- 2 the Council will progress redevelopment of those sites included in phase two of the programme in participation with Waterloo Housing Association;
- 3 the feasibility of a Council House Building project be explored based on the potential redevelopment of a garage site;
- 4 a waiver to financial assessment of the potential for Council house build on this site be approved and a further report following the assessment be submitted to Cabinet in November 2013, and;
- 5 officers work with partners to develop options to ensure use of retained Right to Buy receipts to achieve like for like replacement of affordable housing.

*(Moved by Councillor M Greatorex and seconded by
Councillor R Pritchard)*

22 LANDLORD SERVICES - WELFARE REFORM & PREPARATIONS FOR UNIVERSAL CREDIT

The report of the Portfolio Holder for Public Housing and Vulnerable People updating Cabinet on the impact of key reforms contained within the Welfare

Reform Act 2012 on the Council's Landlord Service and seeking agreement of actions and changes to policy in response to the reforms was considered.

- RESOLVED:** That:
- 1 a waiver to financial regulations to use Consult CIH to undertake work necessary to update the HRA business plan up to the value of £5000 be approved;
 - 2 an amendment to the rent policy to allow tenanted transfers with rent arrears where this will alleviate financial hardship and seek to improve people's living conditions, subject to the wider links to the allocations policy be approved, and;
 - 3 the action plan resulting from the risk assessment be approved.

(Moved by Councillor M Greatorex and seconded by Councillor R Pritchard)

23 LANDLORD SERVICES REGULATORY FRAMEWORK

The report of the Portfolio Holder for Public Housing and Vulnerable People providing details of the Council's Landlord Performance for 2012/13 as required under the Homes and Community Agency Landlord Regulatory Framework 2012 was considered.

- RESOLVED:** That the production of a Tenant Annual Report (2012/13) using the performance data referred to in the report in order to comply with the regulatory code be endorsed.

(Moved by Councillor M Greatorex and seconded by Councillor D Cook)

24 PARTICIPATION IN THE COUNTY WIDE CONTRACT FOR HOME IMPROVEMENT SERVICES DELIVERING DISABLED FACILITIES GRANTS

The report of the Portfolio Holder for Public Housing and Vulnerable People providing information on the proposed county wide Home Improvement Service that will deliver Supporting People Services, Move-On Services and Disabled Facilities Grants, seeking approval to formally participate in the county wide contract for the delivery of Disabled Facilities Grants and seeking approval to accept the terms of the Home Improvement Service contract to be let by Staffordshire County Council in respect of delivery of Disabled Facilities Grants was considered.

- RESOLVED:** That:
- 1 Tamworth Borough Council's participation in the county wide contract for Supporting People in respect of Disabled Facilities Grants be approved;
 - 2 the terms of the Home Improvement Service contract to be let and administered by Staffordshire County Council be accepted;
 - 3 Members recognised and approved that under the participation arrangements a county wide steering group will manage the contract and that Tamworth Borough Council be formally represented on the steering group;
 - 4 authority be delegated to the Portfolio Holder for Public Housing and Vulnerable People and the Director of Assets and Environment to enter into the formal Participation Agreement, and;
 - 5 authority be delegated to the Solicitor to the Council and the Director of Assets and Environment to agree the final wording in the participation agreement document.

(Moved by Councillor M Greatorex and seconded by Councillor R Pritchard)

Leader